

BYLAWS
OF
THE BILLINGSLEY MEDICAL/DENTAL CENTER
OWNERS' ASSOCIATION, INC□

section 1: Definitions

The "defined" words, phrases and **terms** used in these Bylaws (as identified by the initial capitalization thereof) shall have the respective meanings as set forth in the Declaration of condominium - Billingsley Medical/Dental **Center** Condominium filed simultaneously herewith in the Office of the Register of Deeds for Mecklenburg County, North Carolina, to which a copy of these Bylaws is attached as an Exhibit.

Section 2: Administration of the Billingsley Medical/Dental Center Condominium

Section 2.1. Authority and Responsibility: Except as otherwise specifically provided in the Condominium Documents, the Association shall be responsible for administering, operating and managing the Common Elements.

Section 2.2. Official Action: Unless specifically required in the condominium Documents, all actions **taken** or to be **taken** by the Association shall be valid when such are approved by the Executive Board as hereinafter set forth or when taken by the committee, person or entity to whom such authority has been duly delegated by the Executive Board as set forth in the Condominium Documents or these Bylaws. The Association and its Executive Board, officers and Members (as defined hereinbelow) shall at all times act in conformity with the Nonprofit Corporation Act of the State of North Carolina, the Condominium Documents, and the North Carolina Condominium Act.

Section 3: Offices - Seal - Fiscal Year

Section 3.1. Principal Office; Registered Office: The initial principal office and registered office of the Association shall be located at 2506 Knollwood Road, Charlotte, Mecklenburg County, North Carolina 28211.

Section 3.2. Other Offices: The Association may have other offices at such other places within the State of North Carolina as the Executive Board may from time to time determine or as the affairs of the Association may require.

Section 3.3. Seal: The seal of the Association shall contain the name of the Association, the word "Seal," the year of incorporation and such other words and figures as desired by the Executive Board.

Section 3.4. Fiscal Year: The fiscal **year** of the Association shall be the calendar year.

section 4; Membership

Section 4.1. Qualification: Membership in the Association ("Membership") shall be limited to the owners, and every owner of a Unit shall automatically be a member (a "Member") of the Association. Membership in the Association shall be appurtenant to and may not be separated from Unit ownership.

Membership in the Association shall inure automatically to owners upon acquisition of the fee simple title (whether encumbered or not) to any one or more Units. The date of recordation in the Office of the Register of Deeds of Mecklenburg county of the conveyance of the Unit in question shall govern and determine the date of ownership of each particular Unit. However, in the case of death, the transfer of ownership shall occur on the date of death, in the case of intestacy, or the date of probate of the will, in the case of testacy. Until a decedent's will is probated, the Association may rely on the presumption that a deceased owner died intestate.

Section 4.2. Place of Meetings: All meetings of the **Membership** shall be held at the Property.

Section 4.3. Annual Meetings: A meeting of the Members shall be held at least once each year (an "Annual Meeting"). The first Annual Meeting of the Members shall be held on the date and hour designated by Declarant. Thereafter, the Annual Meeting of the Members shall be held on the second Monday in January of each year at 8:00 p.m., Eastern Standard Time. If the second Monday in January shall be a legal holiday, the Annual Meeting shall be held at the same hour on the first day following which is not a legal holiday. At Annual Meetings, the Executive Board shall be elected (in accordance with Section 5.3 of these Bylaws) and the Members shall transact such other business as may properly come before them.

Section 4.4. Substitute Annual Meetings: If an Annual Meeting shall not be held on the day designated by these Bylaws, a substitute Annual Meeting (a "Substitute Annual Meeting") may be called in accordance with the provisions of Sections 4.5 and 4.6 below. A meeting so called shall be designated and treated for all purposes as the Annual Meeting.

Section 4.5. Special Meetings: After the first Annual Meeting of the Members, special meetings of the **Members** ("Special Meetings") may be called at any time by the President of the Association; by owners to whom are allocated no less than a twenty percent (20%) interest in the Common Elements; or by not less than fifty-one percent (51%) of the Executive Board members. Business to be acted

upon at all Special Meetings shall be confined to the subjects stated in the notice of such meeting.

section 4.6. Notices of Meetings: Written or printed notice stating the time and place of all **Membership** meetings, including Annual Meetings, and the items on the **agenda**, including the general nature of any proposed amendment to the Declaration or these Bylaws, any budget changes, and any proposal to remove an Executive Board member or officer of the Association, shall be delivered not less than ten (10) nor more than fifty (50) **days** before the date of any such Membership meeting, either personally or by **mail**, by or at the discretion of the President or the Secretary of the Association, to the address of each Unit. Notice shall be **deemed** given upon deposit in the mail depository of **each** Unit.

Notice given to any one tenant-in-common, tenant-by-the-entirety or other joint Owner of a Unit shall be deemed notice to all joint owners of the subject Unit.

The notice of a Membership meeting shall specifically state the purpose or purposes for which the meeting is called.

Section 4.7. Quorum: Except as otherwise provided in these Bylaws, the presence in person or by proxy of Members entitled to.. cast sixty percent (60%) of the votes which may be cast for election of the Executive Board shall constitute a quorum at all meetings of the Members. If a quorum is not **present** or **represented** at any meeting, the Members who are present and who are entitled to vote shall have the power to adjourn the meeting from time to time, without notice other than the announcement at the meeting, until a quorum is present or is represented.

The Members at any meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough Members to leave less than a quorum.

Section 4.8. Voting Rights: The total number of votes of the Association Membership shall be one hundred (100). Each Member shall be entitled to cast that number of votes for **each** Unit owned by such Member equal to the percentage interest in the Common Elements allocated to such Unit. In the event fee simple title to a Unit is owned of record by more than one person or entity, all such persons or entities shall be Members of the Association, but the votes with respect to any such jointly owned Unit shall be cast as hereinafter provided.

If the fee simple title to any Unit is owned of record by two or more persons or entities (whether individually or in a fiduciary capacity), the votes with respect to any such jointly owned Unit may be cast by any one of the joint owners in person or by proxy, except that the holder or holders of a life estate in a Unit shall have the sole right to cast the votes allocated to the Unit.

If more than one of the joint OWners vote or more than one life estate holder in a Unit vote, the **unanimous** action of all joint owners or joint life estate holders voting shall be necessary to effectively cast the votes allocated to that particular Unit. Such unanimous action shall be conclusively **preswne**d if any one of such multiple Owners casts the votes allocated to that Unit without protest being made promptly to the **person** presiding over the meeting by any of the other of such joint owners.

In no event may the votes which **may be cast** with **respect** to any Unit be divided among joint **owners of the** Unit or **cast** in any manner other than as a whole, it being the intention of this Section 4.8 that there be no "splitting" of votes that may be cast by any Member or Members.

section 4.9. Proxies: Members may vote either in person or by agents duly authorized by written proxy executed by the subject Member or by his duly authorized attorney-in-fact. A proxy is not valid after the earlier of (i) the term stated therein or (ii) the expiration of twelve (12) months from the date of its execution. Unless a proxy otherwise provides, any proxy holder may appoint in writing a substitute to act in his place. In order to be effective, all proxies must be filed with the Secretary of the Association (or duly acting Secretary) either during or prior to the meeting in question. A Member may not revoke a proxy given pursuant to this Section 4.9 except by written notice of revocation delivered to the person presiding over a meeting of the **Associa-**tion.

All of the provisions in Section **4.8 above** concerning voting by joint owners shall apply to the votes **cast** for any one Unit by two or more proxy holders.

Section 4.10. Majority Vote: The casting of a majority of the votes represented at a meeting at which a quorum is present, in person or by proxy, shall be binding for all purposes except where a different percentage vote is stipulated by these Bylaws, the Declaration, the Articles of Incorporation of the Association, or the North Carolina Condominium Act.

Section 4.11. Actions Without Meeting: Any action which may be taken at a meeting of the Membership may be **taken** without **a meeting** if consent or ratification, in writing, setting forth the action so taken or to be taken shall be signed by all of the persons who would be entitled to vote upon such action at a meeting and such consent is filed with the Secretary of the Association and inserted in the minute book of the Association.

Section 5: Executive Board

Section 5.1. General Powers: The business and affairs of the Association shall be managed by the Executive Board or by such

committees as the Executive Board **may establish** pursuant to Section 6 of these Bylaws. Provided, however, the Executive Board may not act on behalf of the Association to **amend** the Declaration, to terminate the Condominium, to exercise the Association's right of first refusal under the Declaration, to elect members of the Executive Board, or to determine the qualifications, powers and duties, or terms of office of Executive Board members. The Executive Board may, however, fill **vacancies** in its membership for the unexpired portion of any term.

section 5.2. Number. Term and **qualification**: The initial Executive Board shall consist of the **three (3) individuals appointed** by Declarant whose names are set forth in the Articles of Incorporation of the Association. The initial Executive Board shall serve until their successors are elected at the first Annual Meeting. At the first and each subsequent Annual **Meeting**, the Members shall elect three (3) Executive Board members, each to serve for a term of one (1) year. Executive Board members may succeed themselves in office.

section 5.3. Election of Executive Board Members: The election of all Executive Board members shall be by ballot. Persons receiving the highest number of votes (see Section 4.8 above) shall be elected. cumulative voting is not permitted.

section 5.4. Removal: Any Executive Board member may be **removed** from the Executive Board, with or without cause, by a vote of at least sixty-seven percent (67%) of the votes entitled to be cast by all Members present and entitled to vote at any meeting of the Membership at which a quorum is present. Provided, however, the notice of the meeting must state that the question of such removal will be acted upon at the meeting. If any Executive Board members are so removed, their successors as Executive Board members may be elected by the Membership at the same meeting to fill the unexpired terms of the Executive Board members so removed..

Section 5.5. Vacancies: A vacancy occurring in the Executive Board may only be filled by a majority of the remaining Executive Board members, though less than a quorum, or by the sole **remaining** Executive Board member; but a vacancy created by an increase in the authorized number of Executive Board members shall be filled only by election at an Annual Meeting or Substitute Annual Meeting or at a Special Meeting of Members called for that purpose or by unanimous consent of the Members without meeting. The Members may elect an Executive Board member at any time to fill any vacancy not filled by the Executive Board members. As indicated in Section 5.4 above, the Membership shall have the first right to fill any vacancy created by the Membership's removal of an Executive Board member.

Section 5.6. Chairperson: A member of the Executive Board shall be elected as chairperson of the Executive Board (the "Chairper-

son") by the Executive Board members at the first meeting of the Executive Board. The Chairperson shall **preside** at all meetings of the Executive Board and perform such other duties as may be directed by the Executive Board. Prior to election of a Chairperson and/or in the event that the Chairperson is not present at any meeting of the Executive Board, the President shall preside.

Section 5.7. Compensation: No member of the Executive Board shall receive any compensation from the Association for acting as such. Provided, however, each Executive Board member shall be reimbursed for reasonable out-of-pocket expenses incurred and paid by him on behalf of the Association, and nothing herein shall prohibit the Executive Board from compensating an Executive Board member on the basis of quantum meruit for unusual and extraordinary services rendered. Further provided, each Executive Board member, by assuming office, waives his right to institute suit against or **make** claim upon the Association for compensation based upon quantum meruit.

Section 5.8. Loans to Executive Board Members and Officers: No loans shall be made by the Association to its Executive Board members or officers. The Executive Board members who vote for or assent to the making of a loan to an Executive Board member or officer of the Association and any officer or officers participating in the making of any such loan shall be jointly and severally liable to the Association for the amount of such loan until the repayment thereof.

Section 5.9. Liability of Executive Board Members: To the extent permitted by the provisions of the North Carolina Nonprofit Corporation Act in effect at the applicable time, each Executive Board member is hereby indemnified by the Association with respect to any liability and expense of litigation arising out of his activities as an Executive Board member. Such indemnity shall be subject to approval by the Members only when such approval is required by the North Carolina Nonprofit Corporation Act.

section 5.10. Meetings of the Executive Board:

A. Regular Meetings: Regular meetings of the Executive Board shall be held, without notice, at such hour and address as may be fixed from time to time by resolution of the Executive Board. Should any such meeting fall upon a legal holiday, then that meeting shall be held at the same hour and address on the next day which is not a legal holiday.

B. Special Meetings: Special meetings of the Executive Board shall be held when called by the President of the Association or by any Executive Board member, after not less than three (3) or more than thirty (30) days written notice to each Executive Board member.

C. Notices of Special Meetings: The notice provided for herein may be waived by written instrument signed by those Executive Board members who do not receive **said** notice. Except to the extent otherwise required by law, the purpose of an Executive Board members' special meeting need not be stated in the notice. Notices shall be deemed received upon the happening of any one of the following events: (1) one day following deposit of same in the United States mail with proper postage paid and addressed to the Executive Board member at his last known **address** on file with the Association; (2) deposit of same in his Unit **mail** box; (3) personal delivery to the Executive Board **member**. **Attendance** by an Executive Board member at a meeting shall constitute **a waiver** of notice of such meeting unless the subject Executive **Board** member gives a written statement at the meeting to the **person** presiding objecting to the transaction of any business **because** the meeting is not lawfully called and gives such notice prior to the vote on any resolution.

D. Approved Meeting Place: All Executive Board meetings shall be held in Mecklenburg County, North Carolina.

E. Quorum: A majority of the Executive Board members then holding office shall constitute a quorum for the transaction of business, and every act or decision done or **made** by a majority of the Executive Board members present at a duly held meeting at which a quorum is present shall be regarded as the act or decision of the Executive Board.

Section 5.11. Action Without Meeting: The Executive Board members shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all the Executive Board members. Any action so approved shall have the same effect as though taken at a meeting of the Executive Board. Said written approval shall be filed with the minutes of the proceedings of the Executive Board, whether done before or after the action so taken.

Section 5.12. Presumption of Assent: An Executive Board member who is present at a meeting of the Executive **Board at** which action on any corporate matter is taken shall be presumed to have assented to the action taken unless his contrary vote is recorded or his dissent is otherwise entered in the minutes of the meeting or unless he shall file his written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof or shall forward such dissent by registered **mail** to the secretary of the Association immediately after the adjournment of the meeting. Such right to dissent shall not apply to an Executive Board member who voted in favor of such action.

Section 5.13. Powers and Duties: The Executive Board shall have the authority to exercise all powers and duties of the Association necessary for the administration of the **affairs** of the Condominium except such powers and duties as by law or by the Condominium Documents may not be delegated by the owners to the Executive Board. The powers and duties to be exercised by the Executive Board shall include, but shall not be **limited** to, the following:

A. Operation, care, upkeep **and maintenance** of the **Common Elements**;

B. Determination of **the fund• required for operation, administration, maintenance and other affairs of the condominium** and collection of the **Common Expenses from the owners, as provided** in the condominium Documents;

C. Employment and dismissal of personnel [including, without limitation, the Independent Manager (as hereinafter defined)] necessary for the efficient operation, maintenance, repair, and replacement of the common Elements;

D. Adoption of rules and regulations covering the **details** of the operation, maintenance, repair, replacement, **use and** modification of the Common Elements;

E. Opening of bank accounts on behalf of the **Association** and designating the signatories required therefor;

F. Obtaining insurance as required under the terms of the applicable provisions of the Declaration;

G. Keeping detailed, accurate records of the receipts and expenditures of the Association; obtaining **annual** audits of the financial records of the Association from the **Association's** public accountant; furnishing the annual reports; and furnishing current budgets. All books and records shall be kept in accordance with good and accepted accounting practices and the same shall be available for examination by all Owners or their duly authorized agents or attorneys, at convenient hours on working days;

H. Keeping a complete record of the minutes of all **meetings** of the Executive Board and the Membership in which minute book shall be inserted actions taken by the Executive Board and/or Members by consent without meeting;

I. Supervising all officers, agents and employees of the Association and ensuring that their duties are properly performed;

J. Enforcing, on behalf of the Association, the assessments as provided in the Declaration, including, but not limited to, the institution of civil actions to enforce payment of the assessments as provided in the Declaration, the institution of actions to

foreclose liens for such assessments in accordance with the terms of North Carolina General Statutes Section 47C-J-116, the imposition of charges for late payment of **assessments**, and, after notice and an opportunity to be heard, levying reasonable fines not to exceed One Hundred Fifty and No/100 Dollars (\$150.00) for violations of the Declaration, Bylaws and **rules and** regulations of the Association;

K. Making of repairs, **additions, and improvements** to or alterations or restoration of the **Property**, in **accordance with** the other provisions of these **Bylaws and the Declaration**, after damage or destruction by fire or other **casualty or as a result of a** condemnation or eminent domain proceeding;

L. Enforcing by any legal **means** or proceeding the provisions of the Articles of Incorporation of the Association, these Bylaws, the Declaration or the rules and regulations hereinafter promulgated governing use of the Common Elements;

M. Paying all taxes and assessments which are or may become liens against any part of the Condominium, other than the Units, and to assess the same against the Owners in the manner herein provided;

N. Hiring attorneys and other **professionals**;

o. Maintaining and repairing any Unit, if such **maintenance** or repair is required by the Declaration or is necessary in the discretion of the Executive Board to protect the Common Elements or any other Unit or if the owner of such Unit has failed or refused to perform such maintenance or repair within a reasonable time after written notice of the necessity of said maintenance or repair has been delivered or mailed by the Executive Board to said owner, provided that the Executive Board shall levy a special assessment against such owner for the costs of said maintenance or repair;

P. Entering any Unit when necessary in connection with any maintenance or construction for which the Executive **Board** is responsible, provided such entry shall be **made** during **reasonable** hours with as little inconvenience to the Owner as practicable, and any damage caused thereby shall be repaired by the Executive Board and such expenses shall be treated as a Common Expense; and entering any Unit for the purpose of correcting or abating any condition or situation deemed by the Executive Board to be an emergency;

Q. • Signing all agreements, contracts, deeds and vouchers for payment of expenditures and other instruments in such manner as from time to time shall be determined by written resolution of the Executive Board. In the absence of such determination by the Executive Board, such documents shall be signed by either the

Treasurer or the Assistant Treasurer of the Association and countersigned by any Executive Board **member**;

R. Furnishing certificates setting forth the amounts of unpaid assessments that have been levied upon a Unit to the Owner or Mortgagee of such Unit or to **a proposed** purchaser or **Mortgagee** of such Unit, and imposing and collecting **reasonable charges therefor**; and

S. Exercising any other **powers and duties reserved to the Association** exercisable by the **Executive Board** in **the Declaration, the Articles of Incorporation, these Bylaws, or the North Carolina condominium Act**, excluding, however, **those** powers specifically denied to the Executive Board in Section 5.1 **above**.

Section 5.14. Independent Manager: The Executive Board **may employ** or enter into a management contract with any individual, firm or entity it deems appropriate and in the best interest of the Association concerning the routine management of the Condominium. The Executive Board may delegate to such person, firm or entity (referred to in these Bylaws as the "Independent Manager") such duties and responsibilities in the management of the Property as the Executive Board deems appropriate. Provided, however, the Executive Board may not delegate to the Independent Manager the complete and total responsibilities and duties of the Association in violation of the Nonprofit Corporation Act of North Carolina or the North Carolina condominium Act. The Independent Manager's contract shall be for a term not to exceed one (1) year, renewable by agreement between the Executive Board and such Independent Manager for successive one-year terms, and shall be terminable by the Executive Board, with or without cause, upon thirty (30) **days** written notice. The Executive Board shall have authority to fix the reasonable compensation for the Independent Manager. The Independent Manager shall at all times be answerable to the Executive Board and subject to its direction.

Section 6: Committees

Section 6.1. Creation: The Executive **Board**, by resolutions adopted by a majority of the number of Executive Board members then holding office, may create such committees as it deems necessary and appropriate in aiding the Executive Board to carry out its duties and responsibilities with respect to the management of the Condominium. Each committee so created shall have such authority and responsibilities as the Executive Board members **deem** appropriate and as set forth in the resolutions creating such committee. The Executive Board shall elect the members of each such committee. Provided, each committee shall have in its membership at least one (1) member of the Executive Board.

Section 6.2. Vacancy: Any vacancy occurring on a committee shall be filled by the vote of a majority of the number of Executive Board members then holding office at a regular or special meeting of the Executive Board.

Section 6.3. Removal: Any member of a committee may be removed at any time with or without cause by a majority vote of the number of Executive Board members then holding office.

Section 6.4. Minutes: Each committee **shall keep** regular minutes of its proceedings and report the **same** to the Executive Board when required.

Section 6.5. Responsibility of **Executive Board Members:** The designation of committees and the **delegation** thereto of authority shall not operate to relieve the Executive Board or any member thereof of any responsibility or liability imposed upon it or him by law.

If action taken by a committee is not thereafter formally considered by the Executive Board, an Executive Board member may dissent from such action by filing his written objection with the Secretary of the Association with reasonable promptness after learning of such action.

Section 7; Officers

Section 7.1. Enumeration of Officers: The officers of the Association shall consist of a President, a Secretary, a Treasurer and such Vice Presidents, Assistant Secretaries, Assistant **Treasurers** and other officers as the Executive Board may from time to time elect. Except for the President, no officer need be **a member** of the Executive Board.

section 7.2. Election and Term: The officers of the **Association** shall be elected annually by the Executive Board. Such elections shall be held at the first meeting of the Executive Board next following the Annual Meeting or Substitute Annual Meeting of the Members. Each officer shall hold office until his death, resignation, removal or until his successor is elected and qualified.

Section 7.3. Removal: Any officer elected or appointed by the Executive Board may be removed by the Executive Board whenever in its judgment the best interest of the Association will be served thereby.

Section 7.4. Vacancy: A vacancy in any office may be filled by the election by the Executive Board of a successor to such office. Such election may be held at any meeting of the Executive Board. The officer elected to fill such vacancy shall serve for the remaining term of the officer he replaces.

section 7.5. Multiple Offices: The person holding the office of President shall not also hold the office of Secretary or Treasurer at the same time. Any other offices may be simultaneously held by one person. Any officer may also be a member of the Executive Board.

Section 7.6. President: The President **shall be** the chief executive officer of the Association and shall preside at all meetings of the Members. In the absence of an elected Chairperson, he shall also preside at all meetings of the Executive **Board**. **He** shall see that the orders and resolutions of the Executive Board are carried out; he shall sign all written instruments regarding the Common Elements and co-sign all promissory notes of the Association, if any; and he shall have all of the general powers and duties which are incident to the office of president of a corporation organized under Chapter 55A of the North Carolina General Statutes in the supervision and control of the management of the Association in accordance with these Bylaws.

Section 7.7. Vice Presidents: The Vice Presidents in the order of their election, unless otherwise determined by the Executive Board, shall, in the absence or disability of the President, perform the duties and exercise the powers of that office. In addition, they shall perform such other duties **and have** such other powers as the Executive Board shall prescribe.

Section 7.8. Secretary: The Secretary shall keep the minutes of all meetings of Members and of the Executive Board; he shall **have** charge of such books and papers as the Executive Board may direct; and he shall, in general, perform all duties incident to the office of secretary of a corporation organized under Chapter SSA of the North Carolina General Statutes.

Section 7.9. Treasurer: The Treasurer shall have the responsibility for the Association's funds and securities and shall be responsible for keeping full and accurate financial records and books of account showing all receipts and disbursements and for the preparation of all required financial statements. He shall co-sign promissory notes of the Association; he shall prepare a proposed annual budget (to be approved by the Executive Board) and the other reports to be furnished to the Members as required in the Declaration. He shall perform all duties incident to the office of treasurer of a corporation organized under Chapter S5A of the North Carolina General statutes.

Section 7.10. Assistant Secretaries and Assistant Treasurers: The Assistant Secretaries and the Assistant Treasurers shall, in the absence or disability of the Secretary or the Treasurer, respectively, perform the duties and exercise the powers of those offices, and they shall, in general, perform such other duties as shall be assigned to them by the Secretary or the Treasurer, respectively, or by the President or the Executive Board.

Section 1.11. Compensation: Officers **shall** not be compensated on a regular basis for the usual and ordinary services rendered to the Association incident to the offices held by such officers. The Executive Board may, however, compensate any officer or officers who render unusual and extraordinary services to the Association beyond that called for to be rendered by such person or persons on a regular basis. Each officer, by assuming office, waives his right to institute suit against or **make** claim upon the Association for compensation based upon quantum meruit.

Section 1.12. Indemnification: To the **extent** permitted by the provisions of the North Carolina Nonprofit Corporation Act in effect at the applicable times, each officer is hereby indemnified by the Association with respect to any liability and **expense** of litigation arising out of his activities **as an** officer. Such indemnity shall be subject to approval by the Members only when such approval is required by the North Carolina Nonprofit corporation Act.

Section 8: Operation of the Property

section a.1. Determination of common Expenses and Fixing of the Common Charges: The Executive **Board shall :from** time to time, and at least annually, prepare and adopt a proposed budget for the Condominium, determine the amount of the Common Expenses **payable** by the owners to meet the proposed budget of the Condominium, and allocate and assess such proposed Common Expenses among the owners according to their respective allocated interests in the Common Elements (except where another method of allocation is required or permitted in the Condominium Documents), all in accordance with the procedure set forth in this Section a. The Common **Expenses** shall include, among other things, the cost of all insurance premiums on all policies of insurance required to be or which **have** been obtained by the Executive Board pursuant to the provisions of the Declaration. The common Expenses shall also include such amounts as the Executive Board deems necessary for the operation and maintenance of the Property, including, without limitation, an amount for working capital of the Condominium; an amount for a general operating reserve; an amount for a reserve fund for repair and replacement of the Common Elements; and such amounts as may be necessary to make up any deficit in the Common Expenses for any prior year. Within thirty (30) days after adoption of any proposed budget for the Condominium, the Executive Board shall provide a summary of the budget (along with each Unit Owner's allocated share of the budget) to all the owners and shall set a date for a meeting of the Owners to consider ratification of the budget no less than fourteen (14) nor more than thirty (30) days after mailing of the summary. Notwithstanding any other provisions of these Bylaws, there shall be no requirement that a quorum be present at such meeting. Notwithstanding any other provision of these Bylaws, the proposed budget is ratified unless at that meeting a majority of

all the owners present and entitled to **cast a** vote reject the budget. In the event the proposed budget is rejected, the periodic budget last ratified shall be continued until such **time as** the owners ratify a subsequent budget proposed by the Executive Board.

The Association, acting through the Executive **Board, may** levy a special assessment during any calendar **year** for the purpose of defraying, in whole or in part, the cost of any construction, reconstruction, repair or replacement of any capital improvement comprising or to comprise a portion of the Common Elements, including fixtures and personal property; provided, **however,** any such special assessment must be approved by the vote of **owners** of Units to which at least sixty-seven percent (67%) of the **votes** in the Association are allocated cast in **person** or by proxy **at a** meeting duly held in accordance with the provisions of these Bylaws.

Upon making written request on the Executive Board, any Owner shall be entitled to examine and audit the financial books and records of the Association; and upon the Executive Board's receipt of any such written request, such examination shall be promptly scheduled for a mutually satisfactory time.

section a.2. Payment of Common Expenses: All owners **shall** be obligated* to pay the common Expenses assessed by the Executive Board pursuant to the provisions of Section 8.1 hereof **at such time** or times as the Executive Board **shall determine.**

No owner shall be liable for the payment of any part of the Common Expenses assessed against his Unit subsequent to **a sale,** transfer or other conveyance by him (made in accordance **with** the provisions of the Declaration and applicable restrictions of record) of such Unit. A purchaser of a Unit shall be jointly and severally liable with the seller for the payment of Common Expenses assessed against such Unit prior to the acquisition by the purchaser of such Unit, without prejudice to the purchaser's rights to recover from the seller the amounts paid by the purchaser therefor.

Section 8.3. Collection of Assessments: The Executive **Board shall** assess common Expenses against the Units from time to **time, and** at least quarterly, in accordance with the allocations set forth in the Declaration. The Executive Board shall take prompt action to collect any Common Expenses which remain unpaid for more than thirty (30) days from the due date for payment thereof.

The Executive Board shall notify the holder of the Mortgage on any Unit (of which it has notice) for which any Common Expenses assessed pursuant to these Bylaws remain unpaid for more than thirty (30) days from the due date for payment thereof and in any other case where the Owner of such Unit is in default with respect

to the performance of any other obligation hereunder for a period in excess of thirty (30) days.

section 8.4. Default in Payment Of Common Expenses; Remedies: In the event of default by any owner in paying to the Executive Board the Common Expenses as determined by the Executive Board and provided such default is not cured within five (5) days after the Executive Board gives the defaulting owner written notice of the default, such Owner shall be obligated to pay interest on such Common Expenses from the due date thereof at the rate of sixteen percent (16%) per annum, together with **all expenses**, including reasonable attorneys' fees (if permitted **by law**), incurred by the Executive Board in any proceeding brought to collect such unpaid Common Expenses.

If a defaulting Owner does not pay delinquent common Expenses within five (5) days after the Executive Board gives such defaulting owner written notice of the default, the Executive Board shall have the right and duty to attempt to recover such Common Expenses, together with interest thereon, and the expenses of the proceedings, including reasonable attorneys' fees (if permitted by **law**), in an action to recover a money judgment for the same brought against such owner, or by foreclosure of the lien on such Unit in like manner as a deed of trust or **mortgage of real property**. Provided the defaulting owner fails to pay the delinquent Common Expenses within five (5) days after the Executive **Board gives** such defaulting Owner written notice of the default, the Executive Board shall also have the right to impose uniform late payment charges for delinquent Common Expense payments, which charges shall be recoverable in the proceedings specified above.

In the event of the failure of an Owner to pay any assessment imposed hereunder, or any installment thereof, for more than sixty (60) days after such assessment or installment thereof shall become due (and provided the Executive Board has given the defaulting owner written notice of the default at least 5 days prior to the end of such 60-day period), in addition to the other remedies available under the Condominium Documents and the North Carolina Condominium Act, the Executive Board shall have the right to declare all other Common Expense assessments, and installments thereof, with respect to such Owner's Unit that are to fall due during the then current fiscal year of the Association to be immediately due and payable.

section 8.5. Lien and Personal Obligations: All Common Expenses provided for in this Article, together with the interest and expenses including reasonable attorneys' fees (if permitted by law), as provided for herein, shall be a charge on and a continuing lien upon the Unit against which the assessment is made, which such lien shall be prior to all other liens excepting only (i) assessments, liens and charges for real estate taxes due and unpaid on the Unit and (ii) all sums unpaid on Mortgages and other liens

and encumbrances duly recorded against the Unit prior to the docketing of such lien. Such lien shall become effective when a notice thereof has been filed in the Office of the Clerk of superior court for Mecklenburg County, North Carolina, provided such notice of lien shall not be recorded until such sums assessed remain unpaid for a period of more than thirty (30) days after the same shall become due. Such notice of lien shall also secure all assessments against the Unit becoming due thereafter until the lien has been satisfied. In addition, each Owner shall be personally liable for any assessment against his Unit. No Owner may exempt himself from such liability by **non-use** or **enjoyment of any** portion of the Common Elements or by the **abandonment** or **sale of his** Unit.

section 8.6. Foreclosure of Liens for Unpaid common Expenses: In any action brought by the Executive Board to foreclose on a Unit because of unpaid Common Expenses, the Owner shall be required to pay a reasonable rental for the use of his Unit and the plaintiff in such foreclosure action shall be entitled to the appointment of a receiver to collect the same.

Section 8.7. Abatement and Enjoinder of Violations by Owners: In the event of a violation of any rule or regulation adopted by the Executive Board, the breach of any Bylaw contained herein, or the breach of any provision of the Declaration which violation or breach shall not be cured by the defaulting Owner within ten (10) days after the Executive Board gives the defaulting Owner written notice of such violation or breach (except in cases of emergencies, in which no written notice shall be required), the Executive Board shall have the right, in addition to any other rights set forth in these Bylaws or at law or in equity: (a) to enter the Unit in which or as to which such violation or breach exists and to summarily abate and remove, at the expense of the defaulting Owner, any structure, thing or condition that may exist therein contrary to the intent and meaning of the provisions hereof, and the Executive Board shall not thereby be deemed guilty in any manner of trespass; and/or (b) to enjoin, abate or remedy by appropriate legal proceedings, either at law or in equity, the continuance of any such breach at the expense of the defaulting Owner; (c) after notice and opportunity to be heard, to levy reasonable fines not to exceed One Hundred Fifty and No/100 Dollars (\$150.00).

section 8.8. Maintenance and Repair: Except as is specifically provided in the Declaration, all maintenance and any repairs to any Unit, whether ordinary or extraordinary (other than maintenance of and repairs to any Common Elements contained therein and not necessitated by the negligence, misuse or neglect of the Owner of such Unit) shall be made by the Owner of such Unit. Each Owner shall be responsible for all damages to any and all other Units and/or to the Common Elements that his failure to do so may engender; and except as is specifically provided in the Declaration, all maintenance, repairs and replacements to the Common Elements (unless necessitated by the negligence, misuse or neglect

of an owner, in which case such **expense shall** be charged to and paid by such owner), shall **be made by** the Executive Board; provided, however, there is excluded from the provisions contained in this section any repairs necessitated by casualty insured against by the Executive Board to the extent the Executive Board receives insurance proceeds for such repairs.

Section 8.9. Additions, Alterations or Improvements by owners: No Owner shall make any structural addition, alteration, or improvement in or to his Unit or to **any Limited** Common Element, or any change in the exterior appearance thereof, except in accordance with North Carolina General Statutes Section 47C-2-111.

Section 8.10. Use of Common Elements: An Owner shall not interfere with the use of the Common Elements by the remaining owners and their employees and invitees.

Section 8.11. Right of Access. An Owner shall grant a right of access to his Unit to the Independent Board and/or any other person authorized by the Executive Board or the Independent Manager for the purpose of making inspection of or for the purpose of correcting any condition originating in his Unit and threatening another Unit or the Common Elements, or for the purpose of performing installations, alterations or repairs to the mechanical or electrical equipment or other Common Elements in or adjoining his Unit; provided, however, such requests for entry (**except** in the case of emergencies, when no request shall be required) are made in advance and any such entry is **at a** time reasonably convenient to the Owner. In the case of an emergency, such right of entry shall be immediate, whether the owner is present at the time or not.

Section 8.12. Rules of Conduct: Rules and regulations concerning the use of the Units and the Common Elements shall be promulgated and amended by the Executive Board with the approval of owners owning in the aggregate at least a sixty percent (60%) allocated interest in Common Elements. Copies of such rules and regulations shall be furnished by the Executive Board to each owner prior to the time when the same shall become effective.

Section 8.13. Common Expenses for Utilities: Any utilities which may be provided to the Units through a single or common meter or facility, and utilities furnished to any portion of the Common Elements, shall be paid by each owner as and when billed according to the extent of such Owner's use or, at the option of the Executive Board, such may be paid by the Executive Board and assessed against the Units as a Common Expense.

Section 9: Amendments

These Bylaws may be amended at any time by an instrument in writing signed and acknowledged by Owners holding at least sixty

percent (60%) of the vote in the **Association**, which instrument shall be effective only upon recordation in the Office of the Register of Deeds of Mecklenburg County, North Carolina. Provided, however, where a larger vote in the Association is required for the Association to take or refrain from taking a specific action, as set forth in the Condominium Documents, no amendment of these Bylaws shall be made unless and until the Owners holding such larger percentage of the vote in the Association execute said amending instrument. All persons or entities who own or hereafter acquire any interest in the Property **shall** be bound to **abide** by any amendment to these **Bylaws** which is duly **passed, signed, acknowledged** and recorded as provided herein. No **amendment** to these Bylaws shall be adopted or **passed** which shall **impair** or prejudice the rights and priorities of any Mortgagee, without the consent of such Mortgagee. No amendment to these **Bylaws** shall be adopted or passed which shall impair or prejudice the rights of Declarant provided for in the Condominium Documents, without the consent of Declarant.

Section 10: Miscellaneous

Section 10.1. Severability: Invalidation of any covenant, condition, restriction or other provisions of the Declaration or these Bylaws shall not affect the validity of the remaining portions thereof or hereof which shall **remain** in full **force** and effect.

Section 10.2. Successors Bound: The rights, privileges, duties and responsibilities set forth in the Condominium Documents, as amended from time to time, shall run with the ownership of the Property and shall be binding upon all persons who own or hereafter acquire any interest in the Property.

Section 10.3. Gender. Singular. Plural: Whenever the context so permits, the use of the singular or plural shall be interchangeable in meaning and the use of any gender shall be deemed to include all genders.

Section 10.4. Nonprofit Corporation: No part of the Association's assets or net income shall inure to the benefit of any of the Members, the officers of the Association, the members of the Executive Board, or any other private individual either during its existence or upon dissolution, except as reasonable compensation paid or distributions made in carrying out its declared nonprofit purposes as set forth in the Articles of Incorporation of the Association and these Bylaws.